



**IN THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS  
COUNTY DEPARTMENT, COUNTY DIVISION**

**ADMINISTRATIVE ORDER 2012-06**

**JUDICIAL CALENDAR ASSIGNMENTS AND SCHEDULING**

**EFFECTIVE July 2<sup>nd</sup>, 2012**, all cases filed in the County division shall continue to be electronically randomized by the Clerk of the Court of Cook County, unless otherwise ordered.

Scheduling of cases, motions and agreed orders may be submitted to the Office of the Presiding Judge, Room 1701 and placed in the assigned calendar Judge's mailbox. This order supersedes Administrative Order 2011-14. The County Division Court Calls shall be as follows:

**The Adoption Call:** Monday through Friday, **9:30 a.m.** and **1:30 p.m.**, Courtroom 1703, as follows:

Mondays	– Judge Paul Karkula, Calendar 7
Tuesdays	– Judge Susan Fox Gillis, Calendar 5
Wednesdays	– Judge LaGuina Clay Herron, Calendar 9
Thursdays	– Judge Maureen Ward Kirby, Calendar 10
Fridays	– Judge Mark Ballard, Calendar 4

**Civil Asset Forfeiture Call:** Mondays, **10:00 a.m.**, Courtroom 1707, Calendar 6. Preliminary hearings are heard Tuesdays and Thursdays at **10 a.m.**, Courtroom 1707, Calendar 6.

**Mental Health Hearings (Calendar 2):** Hearings shall be heard at both **9:30 a.m.** and **1:30 p.m.** and shall be heard as assigned in accordance with **Administrative Orders 2011-13** and **2012 – 05**.

**Pauper Petitions:** Monday – Friday, **10:30 AM** to **12 PM** and Fridays at **2:30 PM** to **4PM**. Henceforth, the emergency judge shall hear all pauper petitions. Paupers shall be directed to the courtroom where the emergency judge is assigned or 1703 if the judge has no assigned courtroom.

**Individual Calendars 3 – 11:** Assignments and scheduling for each individual Calendar Judge shall be as follows:

**County Division, Circuit Court of Cook County**  
**Calendar Assignments and Scheduling**

**Calendar 3**

**PONCE DE LEON**, Edmund, pj.  
ROOM 1703—DALEY CENTER  
50 W. WASHINGTON ST.  
Chicago, IL, 60602  
Telephone (312)603-6194  
E-mail:CJCAL3@cookcountyil.gov

**Designated Calls:**

**10:30 AM - All Motions** (Mondays, Tuesdays, Wednesdays & Thursdays)  
**10:30 AM - Trials/Hearings** (Mondays, Tuesdays, Wednesdays & Thursdays)  
**10:30 AM - 11:00 AM Tax Deed Prove ups** (Mondays, Tuesdays, Wednesdays & Thursdays)  
**10:30 AM - Tax Objection Pre-Trials & Prove-ups** (Mondays, Tuesdays, Wednesdays & Thurs.)  
**10:30 AM, 2:30 PM - Emergencies** (Mondays, Tuesdays, Wednesdays, Thursdays & Fridays)  
**10:30 AM - Administrative Call** (Fri.)  
**10:30 AM - Change of Name Petitions** (Tuesdays)

**Set Matters:** By Scheduling Order

**Calendar Clerk:** See Clerk assigned to Courtroom 1703

**Calendar 4**

**BALLARD**, Mark J., aj.  
ROOM 1702—DALEY CENTER  
50 W. WASHINGTON ST.  
Chicago, IL, 60602  
Telephone (312)603-6194  
E-mail:CJCAL4@cookcountyil.gov

**Designated Times and Courtrooms:**

**10 AM Motions** (Wednesdays-Room 1708, Thursdays Room 1704)  
**10:30AM, 11 AM, 11:30 AM Tax Deed Prove-ups** (Thursdays – Room1704)  
**2 PM Tax Objection PreTrials & Prove ups** (Every Thursdays – Room 1704)  
**9:30 AM & 1:30 PM –Adoptions** (Fridays – Room 1703)  
**11 AM – Mental Health Case Management Conference** (Alternating Mondays – Room 1703A)  
**9:30, 1:30 – Mental Health Trials** - Alternating Tuesdays – University of Illinois  
**2:00 PM Change of Name Petitions** (Mondays – Room 1707)

**Set Matters:** By Scheduling Order

## **Calendar 5**

**GILLIS, Susan Fox, aj..**

ROOM 1708 —DALEY CENTER  
50 W. WASHINGTON ST.  
Chicago, IL, 60602  
Telephone (312)603-6194  
E-mail:CJCAL5@cookcountyil.gov

### **Designated Times and Courtrooms**

**10:00 AM - Motions in All Cases** (Thursdays-Room 1706)

**10:30 AM - Motions in all Cases** (Fridays -Room 1708)

**11:00 AM & 2:00 PM - Tax Deed Prove-ups** (Thursdays 1706)

**11:00 AM - Tax Deed prove-ups** (Fridays 1708)

**2:30 pm - Tax Objection & prove ups** (Every Monday-Room 1708)

**10:30 PM - Change of Name Petitions** (Thursdays-Room 1706)

**9:30 AM, 1:30 PM - Adoptions** (Tuesdays-Room 1703)

**11 AM – Mental Health Case Management Conference** – Alternating Tuesdays – Room 1703A

**9:30 AM, 1:30 PM – Mental Health Trials/Hearings** – Alternating Wednesdays – Chicago Read  
Mental Health Center.

**Set Matters:** By Scheduling Order

## **Calendar 6**

**ZAFIRATOS, James A, aj.**

ROOM 1707—DALEY CENTER  
50 W. WASHINGTON ST.  
Chicago, IL, 60602  
Telephone (312)603-6194  
E-mail:CJCAL6@cookcountyil.gov

### **Designated Times and Courtrooms:**

**9:30 AM Civil Asset Forfeiture Call & Tax Motions** (Mondays – Room 1707)

**10 AM Civil Asset Forfeiture Preliminary Hearings** - Tuesdays & Thursdays – Room 1707

**10 AM Change of Name Petitions** Tuesdays-Courtroom 1707

**10 AM Tax Objection Pre-Trials & Prove-ups** –Tuesdays - Courtroom 1707

**10 AM Tax Objection Case Assignment Management Call** – Tuesdays – Room 1707

**10 AM Tax Deed Prove-ups** – Wednesdays - courtroom 1707

**11 AM Mental Health Case Management Conference** – Wednesdays – Room 1703A

**Set Matters:** By Scheduling Order

## **Calendar 7**

**KARKULA, Paul A., j.**

ROOM 1707—DALEY CENTER  
50 W. WASHINGTON ST.  
Chicago, IL, 60602  
Telephone (312)603-6194  
E-mail:CJCAL7@cookcountyil.gov

### **Designated Times and Courtrooms:**

**10:00 AM Motions in All Cases** (Tuesdays-1708, Wednesdays-room 1706, Thursdays-room 1708)

**10 AM, 10:30 AM Tax Deed Prove ups** (Wednesdays-room 1706)

**10:45 AM Tax Objection Pre-Trials & Prove-ups** (Thursdays – Courtroom 1708)

**9:30 AM, 1:30 PM Adoptions** (Mondays-room 1703)

**2:00 PM Change of Name Petitions** (Wednesdays – courtroom 1706)

**11AM – Mental Health Case Management Conference** – Alternating Thursdays – Room 1703A

**9:30AM, 1:30 PM – Mental Health Trials** – Alternating Fridays – Chicago Read Mental Health Center

**Set Matters:** By Scheduling Order

## **Calendar 8**

**BERTUCCI, Robert W. j.**

ROOM 1704—DALEY CENTER  
50 W. WASHINGTON ST.  
Chicago, IL, 60602  
Telephone (312)603-6194  
E-mail:CJCAL8@cookcountyil.gov

### **Designated Times and Courtrooms:**

**10:00 AM - Motion Call** (Monday, Tuesday, Wednesday & Friday-room 1704)

**2:00 PM, 2:30 PM Tax Deed Prove-ups** (Monday, Tuesday, Wednesday & Friday-room 1704)

**10:00 AM Tax Objection Pre-Trial & Prove-ups** (Every Tuesday-room 1704)

**9:30 AM – 10:00 AM - Tax Deed Assignment Call** (Monday, Wednesday & Friday-room 1704)

**10:30 AM – 12:00 - PM VTS Call/Sale in Error'** (Monday, Wednesday & Friday-room 1704)

**10:30 AM – Change of Name Petitions** (Fridays – Courtroom 1704)

**11AM – Mental Health Case Manage Conference** – Alternating Wednesdays – Room 1703A

**9:30AM, 1:30 PM – Mental Health Trials** – Thursdays – Madden Mental Health Center

**Set Matters:** By Scheduling Order

## **Calendar 9**

**CLAY HERRON**, LaGuina, aj.

ROOM 1706—DALEY CENTER  
50 W. WASHINGTON ST.  
Chicago, IL, 60602  
Telephone (312)603-6194  
E-mail:CJCAL9@cookcountyil.gov

### **Designated Times and Courtrooms:**

**10:00 AM Motions in All Cases** (Mondays-Courtroom 1706)  
**10:30 AM & 11:00 AM Tax Deed Prove-ups** (Mondays – Courtroom 1706)  
**10:00 AM Tax Objection Pre-Trials & Prove-ups** (every Monday-Courtroom 1706)  
**9:30 AM & 1:30 PM Adoptions** (Wednesdays – Courtroom 1703)  
**2:00 PM Change of Name Petitions** (Mondays – Courtroom 1706)  
**11AM – Mental Health Case Management Conference** – Alternating Mondays – Room 1703A  
**9:30, 1:30pm – Mental Health Trials/Hearings** – Alternating Tuesdays – University of Illinois  
**9:30 AM & 1:30 PM – Set Matters – Fridays – Room 1706**  
**Set Matters:** By Scheduling Order

## **Calendar 10**

**KIRBY**, Maureen Ward, j.

ROOM 1708—DALEY CENTER  
50 W. WASHINGTON ST.  
Chicago, IL, 60602  
Telephone (312)603-6194  
E-mail:CJCAL10@cookcountyil.gov

### **Designated Times and Courtrooms:**

**10 AM & 2:00 PM Motions in All cases** (Mondays 1708 & Tuesdays – 1706)  
**11:30 AM & 2:30 PM Tax Deed Prove-ups** (Mondays - 1708 & Tuesdays - 1706)  
**9:30 AM Tax Objection Pre-Trials & Prove-ups** (Tuesdays-Courtroom 1706)  
**9:30 AM & 1:30 PM Adoptions** (Thursdays – Courtroom 1703)  
**2:00 PM Change of Name Petitions** (Mondays – Courtroom 1708)  
**11 AM – Mental Health Case Management Conference** – Alternating Tuesdays – Room 1703A  
**9:30AM, 1:30 – Mental Health Hearings – Alternating Wednesdays** – Chicago Read Mental Health Center  
**Set Matters:** Fridays-1708-By Scheduling Order

## Calendar 11

PAUL, Alfred J., j.

ROOM 1702—DALEY CENTER

50 W. WASHINGTON ST.

Chicago, IL, 60602

Telephone (312)603-6194

E-mail:CJCAL11@cookcountyil.gov

### Designated Times and Courtrooms:

**9 AM Motions in All Cases** (Mondays through Thursdays – Courtroom 1702.)

**1:30 PM Tax Deed Prove-ups** (Monday through Thursdays – Courtroom 1702)

**9:30 AM Tax Objection Pre-Trials** (Wednesdays – Courtroom 1702)

**9:30 AM Tax Objection Prove-ups** (2<sup>nd</sup>, 3<sup>rd</sup>, & 4<sup>th</sup> Tuesdays & Thursdays of each Month)

**9:30 AM Tax Objection Case Management Call** (First working Tuesday of each Month)

**9:30 AM Tax Objection Assignment Call** (First working Tuesday of each Month)

**9:30 AM Tax Objection Trial Management Call** (first working Thursday of each Month)

**2:00 PM Change of Name Petitions** (Mondays – courtroom 1702)

**11:00 AM Mental Health Case Management Conference** (Thursdays – 1703A)

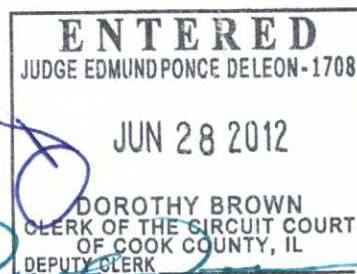
**9:30AM, 1:30 – Mental Health Hearings – Alternating Fridays** – Chicago Read Mental Health Center

**Set Matters:** By Scheduling Order

**Calendar Clerk:** See Clerk assigned to Courtroom 1702 or Room 1701

Dated this 28<sup>th</sup> Day of June, 2012 and spread upon the records of this Court.

ENTERED:



Judge Edmund Ponce de Leon #1708  
Presiding Judge - County Division